

Work From Home Planner

Work from home study and daily life
planner



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TECHNICAL SEO CONSULTANT

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Work From Home Study Guide and Planner

Whether you're working from home, studying online or want to organise your life better, this planner is for you.

This planner will help you:

- Prioritise tasks,
- Plan your day / week,
- Become more productive.

Let's crack into it.



Hourly Plan

Things I am Grateful For:

1. _____
2. _____
3. _____

Today I Will Achieve:

1. _____
2. _____
3. _____

Appointments and Things To Do:

5:00am

6:00am

7:00am

8:00am

9:00am

10:00am

11:00am

12:00pm

1:00pm

2:00pm

3:00pm

4:00pm

5:00pm

6:00pm

7:00pm

8:00pm

Today's Plan

<input checked="" type="checkbox"/>	Tasks

Date: _____

Priorities:

- _____
- _____
- _____

If I only do 1 thing, it will be:

- _____

To do list:

- _____
- _____
- _____
- _____
- _____

I am grateful for / Today's Inspiration:

Reward for Completion:

Writing Planner

Topic: _____

Deadline: _____

Hypothesis: _____

Notes: _____

Introduction:

Paragraph 3:

Paragraph 1:

Paragraph 4:

Paragraph 2:

Conclusion:

Meeting Planner

Meeting Name:

Meeting Date and Time:

Attendees:

Agenda:

Meeting Notes:

Next Steps and Accountabilities: